

**VCRF BOARD MEETING MINUTES**

**Tuesday, May 9, 2023**

7:16 p.m.

Via Zoom

**MEMBERS PRESENT:**

Donna Linton, President  
Kim Ribaric, Vice President/Treasurer  
Michele Eddy, Asst. Treasurer/Director  
Dawn Brown, Director

**MEMBERS NOT PERSENT:**

Ret. Judge Jeanette Irby, Secretary

**ADOPTION OF AGENDA:** Michele made motion to adopt the agenda; Dawn seconded; motion carried.

**PRESENTATION OF MINUTES:** November 14, 2022, as amended; January 17, 2023 - Tabled

**TREASURER'S REPORT:**

Kim reported the SCC check did clear on April 26 and that we did receive the \$10 from VCRA for VCRA Day.

Kim reported there was \$14,778.42 in the checking account.

VCRA submitted a request for funds for the MAR Education Day for \$10,420.97. **Donna made a motion for VCRF to issue a check in the amount of \$8,000 to VCRA; Kim seconded; motion carried.**

**COEF COMMITTEE:**

Michele reported the VCRF Silent Auction brought in \$2,085.12. The scholarship amount awarded this year was \$1,000.

Rachel Cramer, COEF chair, submitted receipts to request reimbursement of expenses for printer ink and supplies used for silent auction in the amount of \$131.51. **Michele made a motion for VCRF to send Rachel Cramer a check for \$131.51; Kim seconded; motion carried.**

**FUNDRAISING:**

Discussion that 2022 sponsorship money raised for VCRA March convention was \$4,600 and 2023 sponsorship money

raised for VCRA MAR Education Day held in March 2023 was \$5,987.

Future ideas for use of funds raised was Hampton Roads Guidance Counselors show case of careers held in October, helping Project Steno to get stenotype program into high schools, and helping newly graduated students to defray costs for equipment.

Possible fundraising ideas discussed as well as recruiting assistance to implement. A Fundraising Committee meeting was scheduled for Tuesday, June 27, at 7:15 p.m. via Zoom.

Kim will send Donna a spreadsheet of who signed up for the Cardinal program so far.

**OLD BUSINESS:**

Revisited ideas on rewriting bylaws to possibly make immediate past president of VCRA the president of the foundation.

Donna will work on the VCRF Policies and Procedures manual starting with COEF to include opening silent auction on March 1, getting passwords to online platform BetterWorld.

**NEXT MEETING: Tuesday, August 22, 7:15 p.m. via Zoom.**

**Dawn made a motion to adjourn the meeting; Kim seconded; motion carried.**

Meeting adjourned at 8:22 p.m.