

· VCRF BOARD MEETING MINUTES AMENDED

January 17, 2023

7:18 p.m.

Zoom

MEMBERS PRESENT:

Donna Linton, President
Kim Ribaric, Vice President/Treasurer
Cynthia Bragg, Secretary
Michele Eddy
Judge Jeanette Irby
Rachel Cramer
Dawn Brown

COEF COMMITTEE:

Due to Rachel's time constraints, Rachel went ahead and gave the COEF Committee report.

There were 5 applications for the scholarship. Michele and Sindie volunteered to help Rachel grade them and decide on the recipient of the scholarship.

Rachel reported that there were currently only two items listed for the silent auction, but there would be an eblast going out, and the need for auction items was also listed in the newsletter.

VCRA REIMBURSEMENT:

The board discussed reimbursing VCRA for VCRA Day. It was decided that the following could be reimbursed: CC fees, NCRA fees, web hosting fees, and speaker fees. The total to be reimbursed to VCRA is \$278.34. Michele made the motion to reimburse VCRA the \$278.34, Sindie seconded, and the motion carried.

Michele made a motion to adopt the agenda, Kim seconded the motion, and the motion carried.

Sindie verbally resigned from the board. Michele made the motion to accept her resignation, Judge Irby seconded the motion, and the motion carried.

Dawn Brown was introduced to the board. Donna made the motion to accept Dawn as a new board member, Michele seconded the motion, and the motion carried.

Donna made a motion to accept the minutes from the November 14, 2022, meeting, Kim seconded the motion, and the motion carried.

TREASURER'S REPORT

Kim reported that our current balance is \$6,864.74 of which \$2,335.81 are COEF funds.

VCRA still owes VCRF \$10, which was a donation made through VCRA.

Kim will work with the bank to get a debit card as well as a second login for Michele since she is helping with the treasurer duties.

Kim mentioned that our corporate address needs to be changed.

Michele will handle the 990-N filing for VCRF.

GIVING TUESDAY:

Donna reported that VCRF raised \$1,040 on Giving Tuesday.

Donna also said she was working on pins for the Cardinal Program.

Kim reported that Amazon Smile is now set up.

Donna discussed sponsorships for MAR Ed Day and said she would be sending out sponsorship letters shortly. Others also mentioned that they would send out sponsorship letters.

FUNDRAISING:

Possible fundraising ideas were discussed. A few mentioned were a 5K walk/run and Strides for Steno which Indiana is hosting.

OLD BUSINESS:

Kim needs to be reimbursed for some items, but she said we'll discuss that at the next meeting.

We discussed how we can't have any more board members, but we need committee members to help.

The corporate address needs to be changed with the IRS and with the VA Corporation Commission.

Donna will work on the VCRF Policies and Procedures manual. Sindie suggested that the board rethink having all the COEF funds "locked" in for only student scholarships and consider expanding the options on how

to use the funds.

Michele made the motion to adjourn the meeting, Donna second the motion, and the motion carried.

Meeting ended at 8:01 p.m.

Next meeting scheduled for 4/18/2023.